PUNJABI UNIVERSITY, PATIALA

ORDINANCES

AND

OUTLINES OF TESTS,

SYLLABI AND COURSES OF READING

FOR

M.A. (EDUCATION) PART-I

(SEMESTER I AND II)

(REGULAR COLLEGE & CENTRE FOR DISTANCE AND ONLINE EDUCATION STUDENTS)

FOR

SESSIONS 2024-25 and 2025-26

PUNJABI UNIVERSITY, PATIALA

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Head
Department of Education & C.S.,
Punjabi University, Patiala

MASTER OF ARTS

(SEMESTER SYSTEM)

Notwithstanding the integrated nature of course spread over more than one academic year, the Ordinances in force at the time a student joins a course shall hold good only for the examination held during or at the end of the academic year. Nothing in these ordinances shall be deemed to debar the University from amending the ordinances subsequently and the amended regulations, if any, shall apply to all the students whether old or new.

I. The examination for the degree of Master of Arts shall be held in four parts to be called M.A. Semester-I, M.A. Semester-II, M.A. Semester-III and M.A. Semester-IV. The Examination shall be held in the months of December/January and April/ May or such other dates as may be fixed by the University.

2. (a) (i) The candidates will be required to pay examination

as prescribed by the University from time to time.

(ii) Last dates by which the examination forms and fees for the external examinations must reach the Deputy Registrar (Examinations) shall be as follow:-

Semester Examination	Without late fee	With late fee of	With late fee of	with late fee of	with late fee of
	Rs. 800/-	Rs. 1200/-	Rs. 5000/-	Rs 10,000/-	
Dec./Jan	Sept. 30	Oct. 15	Oct. 21	Oct.31	Nov.10*
April/May	Feb. 28	March 15	March 21	March 31	April 15 *

*No examination will be accepted after this date.

(b) Candidates shall submit their admission forms and fee for admission to the examination countersigned by the authorities as mentioned in the relevant Ordinances. For improvement of marks/division.the fee will be the same as prescribed for Private candidates and will be charged for each semester.

3. The following shall be the subjects out of which a candidate can offer one OR such other subjects as approved by the University:

English, Hindi, Punjabi, Urdu, Persian, Sanskrit, History..Economics, Political Science, Philosophy.Public Administration, Sociology, Defence and Strategic Studies, Anthropological Linguistics and Punjabi Language, Religious Studies. Theatre and Television.Social Work. Fine Arts, Music (Instrumental and Vocal), Folk Art and Culture, Psychology. Indian Dances. Education and Journalism and Mass Communication.

4. (i) The medium of examination for subjects in the Faculty of languages shall be the language concerned and for other subjects English or Punjabi.

Head,
Department of Education & C.S.,
Punjabi University, Patiala

(ii) The medium of examinations for the courses under the Faculty of Arts and culture (M.A. Music, Indian Dances, Fine Arts, Folk Art Culture and Theatre and Television) shall be Punjabi, English and Hindi.

Provided that candidates for M.A. Sanskrit and M.A. Persian examination shall be permitted at their option .to offer medium of examination as under:

M.A. Sanskrit	Sanskrit or Hindi or Punjabi
M.A. Persian	Persian or Urdu or Punjabi.

5. The syllabus be such as may be prescribed by the University from time to time.

6. Each paper will consist of 100 marks, out of which 30% weightage will be for internal assessment and 70% for the end semester exam as per requirement of the department. The minimum number of marks required to pass the examination shall be 40% marks in aggregate of internal marks and end semester exam.

Note: The Internal Assessment will be formulated and sent to COE as per prescribed schedule. Failing which the result of concerned candidates will be shown as RL.

(i) If a student gets 'F; grade' in a subject, he/she will appear for reappear exam only and his/her internal marks obtained during regular semester will be considered and carried forward.

(ii) If student gets 'D' grade (Detained) in a subject, then he/she will have to appear in reappear exam as well as internal examination. However, internal examination in this case will carry maximum marks equal to the total internal marks. For e.g. if internal weightage is 30% of total 100 marks for a paper, then this special internal test will be of 30 marks. Candidate will submit application to the Head of the Department for this purpose.

(iii) The candidates who need to reappear only in external examination, their internal marks will be carried forward.

7. There will be no condition of passing papers for promotion from odd semester to even semester in an Academic Session.

To qualify for admission to 2nd year of the Course, the candidate must have passed 50% of total papers of the two semesters of the Ist year.

A candidate placed under reappear in any paper, will be allowed two chances to clear the reappear, which shall be available within consecutive two years/chances i.e. to pass in a paper the candidate will have a total of three chances. one as regular student and two as reappear candidate.

Provided that he shall have to qualify in all the papers prescribed for M.A. course within a period of four years from the date he joined the course. In case he fails to do so within the prescribed period off our years as aforesaid he shall be declared fail. However, fresh admission to the first semester on merit with the new applicants.

The examination of reappear papers of odd semester will be held with regular examination of the odd semester and reappear examination of the even semester will be held with regular examination of even semester. But if a candidate is placed under reappear in the last semester of the course, he will be provided chance to pass the reappear with the examination of the next semester. Provided his reappear of lower semester does not go beyond

Head,
Department of Education & C.S.,
Punjabi University, Patiala

next semester. It is understood that a reappear or failed candidate shall be allowed to take the examination in papers not cleared by him according to the date sheets of the semester examinations in which such papers may be adjusted. A fier completing two years of studies (i.e. four semester course; he shall not be admitted to any semester of the same course and will not have any privileges of a regular student.

8. The grace marks shall be allowed according to the General Ordinances relating to 'Award of Grace Marks', Upto 1% of the total marks of Part-I and II examination subject to a maximum and Part-II examinations to award a higher division! 55% marks, to a candidate, provided that total number of grace marks given to him for passing the examination, and for awarding higher division!55% marks shall not exceed the maximum prescribed limit.

*9. Three weeks after the termination of the examination or as soon as thereafter as possible the Registrar shall publish a list of candidates who have passed the examination of each semester. Each successful candidate in Semester-I, Semester-II, Semester III and Semester-IV examinations shall receive a certificate of having passed that examination. A list of successful candidates in the Part-II examination be arranged in three Divisions according to Ordinance 10 and the division obtained by the candidate will be stated in his Degree.

10. Successful candidate who obtains 60% or more of the aggregate marks in Part-I and Part-II examination taken together shall be placed in the first division. Those who obtain 50% or more but less than 60% shall be placed in the second division and all below 50% shall be placed in the third division.

11. The examination shall be open to a person who at least one academic year previously.

**(i) has passed B.A. with Honours with 50% marks in the subject of the post-graduate course, and 50% marks in aggregate.

For M.A. Social Work only:

After M.A. Final examination. Block Field work of eight week should be completed by each student For the purpose of Block Field Work. the students will be placed in an institution/agency/organization. It shall be on the satisfactory completion of the block field work that student shall be eligible for the award of M.A. degree in Social Work. In case of having completed the required Block Field Work the student shall be required to produce a certificate from the institution/Agency/Organization to that effect. It is understood that the assigned institution/Agency/Organization shall continue informing the Head of the Department fortnightly about the progress of the Candidate.

In the matter of calculating percentage of marks secured by a candidate in the lower examination for admission to a higher course if fraction worked out to '/2 or more it should be counted as I and fraction less than 1/2 be ignored.

*(ii) has passed the B.A. (Pass) examination obtaining at least 50% marks in **the subject of post-graduate course and 50% marks in aggregate.

12. For admission to post-graduate courses in the following subjects, candidates who have passed any of the Co-lateral subjects (with 50% marks in the subject concerned and 50% marks in aggregate including additional optional subject) as indicated against each shall also be eligible:

Subject of Post¬ Subject which candidate should have passed at the B.A. Graduate course level with 50% marks in subject concern50% in aggregate OR an examination with 50% marks in aggregate as indicated against each

I. History	: Defense Studies
2. Public	: Political Science, Economics, sociology, History, Psychology Administration or BSc. / B.Com,.B.B.A.

Head,
Department of Education & C.S.,
Punjabi University, Patiala

Note: Public Administration will be preferred

3. Sociology : Graduation

Note: Sociology subject will be preferred.

4. Social Work : Graduation

Note: Social Work subject will be preferred.

5. Economics : B. Com.

6. Anthropological : B.A./B.Sc./B.Com.

Linguistics and

Punjabi Language

* The following categories of the candidates seeking admission to M.A. course in the Faculty of Social Sciences. Languages. Arts & Culture. Education and Information Science in the affiliated colleges and teaching departments or the University shall be required in terms of Ordinance (iii) relating to M.A. examination to have obtained at least 45% marks in the subject of Post-graduate course to become eligible for admission.

(a) Candidates taking part in sports and other co-curricular activities viz. debate and dramatics who had represented India at International level for the State at the Inter-State level or the University at the Inter-university level or the sportsman who were winners or runners-up at University level matches; and

(b) Scheduled Castes Scheduled Tribes.

(c) Physically Handicapped.

** For detraining the eligibility for M.A. English/Punjabi examination. The marks obtained by the candidate in English Literature/Punjabi Literature and not in English Communication skill-Punjabi compulsory shall be taken into account.

7. Defence and : B.A./B.Sc./B.P.Ed.

Strategic Studies

8. Fine Arts : B.A. examination with Fine Arts as one of the subjects

9.. Folk Art and Culture : B.A./ B.Sc examination

OR

B.A. examination with 50% with Anthropology/Sociology/ Arts Psychology/ Literature/ performance at the State-level as one of the subjects.

10.Education : B.Ed./ Graduation in any stream

11. Indian Dances : Graduate in any faculty

12. Theatre : B.A./ B.Sc./ B.Com. Honours School Course in Punjabi, and Television English

Head,
Department of Education & C.S.,
Punjabi University, Patiala

Note: Dramatic Art/ Music Dance fine Arts will be preferred.

13. Philosophy :Only B.A/B.Sc. Passed

14. Religious Studies :B.A. degree in any Faculty from Punjabi University or from any other recognized University (with 50% marks obtained in that degree except for admission to Gurmat College. Patiala: provided that he has not passed M.A. (Religious Studies) examination previously.

I 5. Persian :MunshiFazil/AdibFazil/Certificate Course in Persian with 50% marks after passing B.A. examination.

16. Iournalism & Mass :B.A. with 50% marks or B.A. with 45% marks Communication with Diploma in Advertising and Visual Publicity/Diploma in Public Relation and Advertising.

17. Punjabi/Hindi/ :B.A. examination with Gyani/ Prabhakar/ Shastri/ Adib Sanskrit/Urdu Fazil respectively.

Provided that a candidate offering an allied language subject e.g. Sanskrit. Hindi and Urdu at the degree stage shall be allowed admission in M.A. course allied to the respective language.

17 (a) Sanskrit: Any Graduate with 45% marks in aggregate. If a candidate has not passed the subject of Sanskrit at graduate level. He will have to compulsory pass a short term departmental Bridge-course in Sanskrit comprising 01'60 periods. During the first three months of 1st semester otherwise thc candidate will not be eligible to appear in the 1st semester examination. A written departmental test of 100 marks will be held in the month of October and the pass percentage shall oe 35%. The prescribed fceIbr this Bridge-course will be charged at the time of admission for 1st semester of M.A. Part-I.

18. Political Science : B.A. with 50% marks with Political Science as one or the subject.

19. Psychology : B.A. with 50% marks with Psycho log) as one or the subject.

20. Urdu :B.A. with Urdu/Persian MunshiFazil/AdibFazil. Dip. in Urdu/Persian after B.A.

13. Candidate shall submit their application forms for admission to the 1st Semester and thereafter the 2nd semester examination duly countersigned by the Head of the Department/Principal of the College along with a certificate from the Head of the Department/Principal of the college that the candidate satisfies the following requirements:

(a) has been on the rolls of the University Teaching Department/college throughout the academic term preceding the semester examination and;

(b) of having good moral character; and

(c) (i) Every candidate will be required to attend 75% attendance of the number of periods delivered in each paper from the date of the candidate's admission to the department/college.

In the Department where there is separate period for Guided Library Reading. The attendance for period. like the attendance of each paper. Shall be 75% and will be considered like a paper of separated Unit.

Note: (a) /n case of students, whose names are struck oj/on account of non-payment of fee, their periods, for the time they were nut an the rolls, shall not be accounted flJ/:

Head,
Department of Education & C.S.,
Punjabi University, Patiala

(b) The shortage in the attendance qflectures by the candidate will he condoned as per rules made by the University from time to time:

(c) has been admitted to the examination as reappear/failed candidate.

14. The Part-II (3rd semester and thereafter the 4th semester)

Examination shall be open to any person who has passed Part-I

Examination in full or has cleared at least 50% of the papers of two semesters of the1st year from this University.

OR

*has passed Part-I examination in the subject offered from the Punjab/Guru Nanak Dev University provided that he has offered the same papers in Part-I as are available in this University. A candidate who has passed Bachelor of Journalism and Mass Communication (annual) course from this University shall be eligible for admission to Master of Journalism and Mass Communication Part-II 3rd Semester and satisfies the following requirements for each semester:-

(A) (i) has been on the rolls of the University/College throughout the academic term preceding the Semester examination.

(ii) has not discontinued his studies for more than one year after passing Part-I examination.

** (iii) Every candidate will be required to attend minimum

75% lectures/period*** delivered to that class in each paper.

* In the case of candidates who have passed Part-I examination from the Panjah. Guru Nanak Dev University.the marks obtained by thcl11 in Part-I examination shall be counted towards the division of successful candidate of Part-II examination of this University by increasing or reducing the marks obtained.

** Note: Teaching Weeks in an academic year = 25

Required Credit Hours(CII) per week for student = 25

1 Credit Hours (CI-I)=I Lecture Contact Hour (LCHI

= I Seminars/tutorial/Guided /library Reading

Contact Hour (STGRCIII

=2 Practical Contact Hours (PCII I

*** A student who was debarred from appearing in an examination owing to shortage in the number of lectures delivered in all subject (s) shall be permitted to complete his lectures in the next session and to appear in the examination within the period prescribed in the Ordinances for appearing as late University/College student.

For M.A. Social Work only.

Head,
Department of Education & C.S.,
Punjabi University, Patiala

In the subject for Social Work. the student shall also submit at least 25 field work' concurrent reports during each year in order to become eligible for the submission of the comprehensive field work report and for appearing in the theory papers in each of the two years.

Concurrent field work will be of 100 marks in each year out of this 50 marks are allotted to viva-voce examination and 50 marks are allotted to the field work report.

The college/department shall be required to deliver atleast 75% of the total number of lectures prescribed for each paper. Teaching/Seminars/Tutorial Guided Library Reading Period of

1 hour's duration -1 attendance

Practical one period may be 2-3 hours duration-1 attendance

In the Departments, where there is separate period for Guided Library Reading, the attendance of period, like the attendance of each paper, shall be 75% and will be considered like paper of separate Unit.

Note: *(a) In case of students. whose names are struck off on account of non-payment fee. their periods for the time they were not on the roles shall not be accounted for.*

(b) The shortage in the attendance of lectures by the candidate will be condoned as per rules made by the University from time to time.

15. IMPROVEMENT OF DIVISION/SCORE

* A candidate who has passed M.A. examination from this University may be allowed to reappear as a private candidate for improving division/score. For this purpose he will be given two chances within a period of two years, from the date of passing the M.A. examination. Improvement shall not be allowed in more than 50% of the total theory papers offered in Part-I and Part-II examination. Improvement will not be allowed in Dissertation/viva-voce/practical, for which previous marks shall be carried forward where, the same form a part of the paper in which he appears for improvement.

For the purpose of improvement under the above ordinances, a candidate may appear in both the Part-I and Part - II examination, simultaneously or separately but he must complete the examination within the prescribed period. Such a candidate shall have to submit separate admission form and fee

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**Note* *:Out of papers taken up the candidate will be given benefit o/increase in marks. where the marks have increased in Paper/Papers.*

For each semester. Such candidate shall be allowed to appear only in annual examination.

The result of such a candidate shall be declared only if he improves his division/score, otherwise his result will be declared P.R.S. (Previous Result Stands).

Up to I % of the total marks as of Part-I and Part-II examination shall be given to each candidate for awarding him higher divilsion/55% marks provided that the total number of grace marks given to him for passing the examination and Improvement shall not exceed the maximum prescribed limit.

Head,
Department of Education & C.S.,
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